

## **Equal Employment Opportunity Policy**

Lakehill Preparatory School is committed to providing a non-discriminatory employment environment for its employees.

The policy of Lakehill Preparatory School is to fully comply with applicable federal, state and local laws, rules and regulations in the area of non-discrimination in employment practices. Discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), sexual orientation, national origin, disability, age (40 years and older), military and veteran status is prohibited. Violations of this policy will be subject to discipline, up to and including termination.

Equal employment opportunity and non-discriminatory commitments include, but are not limited to, the areas of hiring, promotion, demotion or transfer, recruitment, discipline, layoff or termination, rate of compensation and School sponsored training.

All employees are expected to comply with this Equal Employment Opportunity Policy. Managers and supervisors who are responsible for meeting business objectives are expected to cooperate fully in meeting Lakehill Preparatory School's equal employment opportunity objectives.

Any employee who believes he or she has been discriminated against must immediately report any incident to Lakehill Preparatory School's designated EEO Officer.

Lakehill Preparatory School will not tolerate retaliation against any employee who reports acts of discrimination or provides information in connection with such complaint.

If you have any questions regarding this policy, please contact Bruce McCoskey, EEO Officer at 214.826.2931 ext. 115.

*Lakehill Preparatory School is an Equal Opportunity Employer*