



LAKEHILL 2020 AUCTION ITEM DONATION

Donor Information

Corporate Donor Individual Donor

Please note your affiliation with Lakehill Preparatory School:

Parent Faculty/Staff Alumni No Affiliation
 Trustee Grandparent Friend

Contact Information

Please enter the donor name as it is to appear in all publications.

Donor Name _____

Website (if applicable) _____

Contact Name _____

Email _____

Phone _____

Address _____

City _____ State _____ Zip _____

Donation Information

Please use multiple forms if necessary; submit only ONE item/gift certificate per form.

Item Gift Certificate

Item Name _____

Description of Item _____

Retail Value \$ _____

Restrictions, if any _____

Expiration Date, if any _____

Donor Signature _____ Date _____

ITEM NUMBER:

(Assigned by Data Entry Coordinator)

For Committee Use Only – Section:

- Arts, Entertainment & Tickets
- Beauty, Spa & Health
- Big Board
- Children's Items & Toys
- Fork Pull
- Home Décor
- Jewelry
- Lessons
- Live Auction
- Photography
- Services
- Shopping
- Sports
- Travel, Getaways & Hotel

For Committee Use Only:

- Item in hand?
Where? _____
- Item to be collected
When? _____
By whom? _____
- Donor to deliver
When? _____
- Gift Certificate collected

Please complete and submit via mail or email to:

**LAKEHILL PREP
ATTN: AUCTION
2720 Hillside Drive, Dallas, TX 75214
lakehillprepauction@gmail.com**

We appreciate your support of Lakehill Preparatory School!

Your donation is tax deductible. Please retain a copy of this form for your tax records. Lakehill is a nonprofit 501(c)(3) organization, Tax ID # 75-1366180.

www.lakehillprep.org