

**L A K E H I L L**  
PREPARATORY SCHOOL

At Lakehill, we build effective relationships with our students that lead to their academic and personal success. Our Warriors are living proof it works

**Lakehill Preparatory School**  
**2720 Hillside Drive**  
**Dallas, Texas**

**Position Title:** Upper School English Teacher

**Required:** Bachelor of Arts in English or Education

**Preferred:** Master of Arts in English or Education  
Classroom teaching experience

**Primary Purpose:**

Plan and organize instruction to prepare students to write effectively in future college courses. Simply defined, “effective writing” is the ability to write clearly about anything the student has read. Candidates must demonstrate a knowledge of the English Language as well as the ability to create a positive learning environment in which students have the opportunity to succeed at completing assignments and assessments.

**Major Responsibilities and Duties:**

- Introduce students to the elements and principles of rhetoric and argumentation.
- Assign and assess lessons on literary analysis, including formal essays that effectively argue a single thesis and emulation writing exercises on narrative, characterization, relationships and conflict.
- Teach a research-paper unit introducing and/or reinforcing the foundations of formal research, including the skills of summary, paraphrase, and quotation, the use of a college style guide, and the use of MLA documentation style.
- Develop and grade informal and formal written and oral assessments.
- Keep daily office hours and schedule feedback sessions with students to provide support or enrichment.
- Perform other duties as may be assigned.

**To apply for a teaching position, please email a resume and cover letter to [careers@lakehillprep.org](mailto:careers@lakehillprep.org)**